

Committee Formation and Second Year Review Form

By the end of their second year of study, PhD students must select three (3) committee members and hold a second-year review meeting with them. This is to assess progress and prepare for the third year, including examinations, grant proposals and the dissertation prospectus.

Please note that it is the student’s responsibility to schedule the second-year review meeting with their committee members. After you have completed your review meeting, please submit this form (by email or in-person) with any supporting documents to Marilyn Astwood (mp20@columbia.edu).

If you have any questions about completing the form, please contact the Director of Graduate Studies, Dr. Catherine Fennell (ckf2106@columbia.edu).

STUDENT NAME: Last: _____ First: _____ M: _____

STUDENT ADDRESS: Street Address _____ Apt/Unit Number _____
 City _____ State _____ Zip Code _____ Country _____

STUDENT UNI: _____ STUDENT EMAIL ADDRESS: _____ YEAR ENTERED PROGRAM: _____

FIELD OF STUDY: _____

Students must select the three (3) members of their committee by April of their second academic year. Mandatory meetings of students and their committees will be scheduled for a general review of each student’s progress. The purpose of these meetings is to lay the groundwork for the third year by discussing the viability and development of potential ethnographic projects for dissertation research. Preparations will be made for Advanced Certifying Exams (ACEs) and for writing grant proposals and the prospectus

COMMITTEE MEMBERS (signatures required):

Member # 1 (advisor): _____

Member # 2: _____

Member # 3: _____

Date of second-year review meeting: _____

CHECK LIST FOR SOC/CULTURAL STUDENTS:

List eight (8) departmental courses for a letter grade:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

